

#### **ANNUAL REPORT**

OF

Name: GENOA MUNICIPAL WATER AND SEWER UTILITY

Principal Office: 406 MAIN STREET

GENOA, WI 54632

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 5.02i

#### **SIGNATURE PAGE**

JENNY DAVIS		of
(Person responsible for accounts	3)	
GENOA MUNICIPAL WATER AND SEWER UTII	_ITY , ceri	tify that I
(Utility Name)		
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the b the period covered by the report in respect to each and every matter	usiness and affairs of said ι	
	03/31/2005	
(Signature of person responsible for accounts)	(Date)	
VILLAGE CLERK		
(Title)		

Date Printed: 04/01/2005 4:18:15 PM PSCW Annual Report: MDF

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: GENOA MUNICIPAL WATER AND SEWER UTILITY

Utility Address: 406 MAIN STREET GENOA, WI 54632

When was utility organized? 5/1/1968

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: JENNY DAVIS

Title: VILLAGE CLERK

Office Address:

111 MAIN STREET GENOA, WI 54632

Telephone: (608) 689 - 2265

Fax Number:

E-mail Address: jennyld@mwt.net

#### Individual or firm, if other than utility employee, preparing this report:

Name: JOHN E. VIG, CPA

Title: MANAGING MEMBER

Office Address: VIG & ASSOCIATES, LLC

117 WEST COURT STREET

P.O. BOX 271

VIROQUA, WI 54665

Telephone: (608) 637 - 2082
Fax Number: (608) 637 - 3021
E-mail Address: jackv@frontiernet.net

#### President, chairman, or head of utility commission/board or committee:

Name: PAUL FINCH

Title: VILLAGE PRESIDENT

Office Address:

210 MAIN STREET P.O. BOX 122 GENOA, WI 54632

Telephone: (608) 689 - 2574

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

Date of most recent audit report:

Period covered by most recent audit:

#### **IDENTIFICATION AND OWNERSHIP**

Names and titles of utility management including manager or superintendent:	
Name: STEVE DAVIS	
Title: OPERATOR	
Office Address:	
406 MAIN STREET	
GENOA, WI 54632	
<b>Telephone</b> : (608) 689 - 3747	
Fax Number:	
E-mail Address:	
Name of utility commission/committee: VILLAGE BOARD	
Names of members of utility commission/committee:	
MRS JENNY DAVIS, CLERK	
MR PAUL FINCH, PRESIDENT	
NORMAN JAMBOIS, TREASURER	
LYNN LEE	
SHARON SMITH	
Is sewer service rendered by the utility? YES	
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utilit	у,
as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? YES	
Date of Ordinance: 1/1/1969	
Are any of the utility administrative or operational functions under contract or agreement with an	
outside provider for the year covered by this annual report and/or current year (i.e., operation	
of water or sewer treatment plant)? NO	
Provide the following information regarding the provider(s) of contract services:	
Firm Name:	
Contact Person:	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreement beginning-ending dates:	
Provide a brief description of the nature of Contract Operations being provided:	

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	15,543	16,644	1
Operating Expenses:			
Operation and Maintenance Expense (401)	11,573	13,792	2
Depreciation Expense (403)	1,432	1,395	3
Amortization Expense (404)	0	0	4
Taxes (408)	4,036	4,021	_ 5
Total Operating Expenses	17,041	19,208	
Net Operating Income	(1,498)	(2,564)	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	(1,498)	(2,564)	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	0	0	9
Miscellaneous Nonoperating Income (421)	(13,677)	(40,559)	10
Total Other Income Total Income	(13,677) (15,175)	(40,559) (43,123)	-
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(2,271)	0	11
Other Income Deductions (426)	1,740	1,740	12
Total Miscellaneous Income Deductions	(531)	1,740	
Income Before Interest Charges	(14,644)	(44,863)	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	0	0	
Net Income	(14,644)	(44,863)	
EARNED SURPLUS	(04.054)	(045.700)	40
Unappropriated Earned Surplus (Beginning of Year) (216)	(34,654)	(215,783)	19
Balance Transferred from Income (433)	(14,644)	(44,863)	_ 20
Miscellaneous Credits to Surplus (434)	3,628	225,992	21
Miscellaneous Debits to Surplus - Debit (435)	45,425	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	(04 00E)	(24.054)	_ 24
Total Unappropriated Earned Surplus End of Year (216)	(91,095)	(34,654)	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	15,543		15,543	1
Total (Acct. 400):	15,543	0	15,543	
Operation and Maintenance Expense (401):				
Derived	11,573		11,573	2
Total (Acct. 401):	11,573	0	11,573	
Depreciation Expense (403):				
Derived	1,432		1,432	3
Total (Acct. 403):	1,432	0	1,432	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	4,036		4,036	5
Total (Acct. 408):	4,036	0	4,036	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	(1,498)	0	(1,498)	1
OTHER INCOME				
Income from Merchandising, Jobbing and Contract World	•		•	•
Derived	0	0	0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):	•		•	•
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):	•	0		4.0
NONE	0	0		10
Total (Acct. 419):	0	0	0	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		I	0	11

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			_
Miscellaneous Nonoperating Income (421):			
NET INCOME (LOSS) FROM UNREGULATED SEWER UTIL	(13,677)	0	(13,677)12
Total (Acct. 421):	(13,677)	0	(13,677)
TOTAL OTHER INCOME:	(13,677)	0	(13,677)
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(2,271)		(2,271)13
NONE	0	0	0 14
Total (Acct. 425):	(2,271)	0	(2,271)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		1,740	1,740 15
NONE	0	0	<u> </u>
Total (Acct. 426):	0	1,740	1,740
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(2,271)	1,740	(531)
INTEREST CHARGES Interest on Long-Term Debt (427): Derived	0		0 17
Total (Acct. 427):	0	0	0
Amortization of Debt Discount and Expense (428): NONE	0		0 18
Total (Acct. 428):	0	0	0
Amortization of Premium on DebtCr. (429):			
NONE	0		0 19
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430):			
Derived Table (April 199)	0		0 20
Total (Acct. 430):	0	0	0
Other Interest Expense (431):	_		_
Derived	0		0 21
Total (Acct. 431):	0	0	0

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	0	0	0
NET INCOME:	(12,904)	(1,740)	(14,644)
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	(255,278)	220,624	(34,654)23
Total (Acct. 216):	(255,278)	220,624	(34,654)
Balance Transferred from Income (433):			
Derived	(12,904)	(1,740)	(14,644)24
Total (Acct. 433):	(12,904)	(1,740)	(14,644)
Miscellaneous Credits to Surplus (434):			
TAX EQUIVALENT FORGIVEN BY MUNICIPALITY	3,628	0	3,628 25
Total (Acct. 434):	3,628	0	3,628
Miscellaneous Debits to SurplusDebit (435):			
CORRECTION OF DOCKET 05-US-105 - WATER	0	45,425	45,425 26
Total (Acct. 435)Debit:	0	45,425	45,425
Appropriations of SurplusDebit (436):			
Detail appropriations to (from) account 215			0 27
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	(264,554)	173,459	(91,095)

#### **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					C	<u>)</u> 1
Costs and Expenses of Merchandisin	ng, Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold					C	) 2
Payroll					C	) 3
Materials					C	) 4
Taxes					C	5
Other (list by major classes):						_
NONE					C	6 (
Total costs and expenses	0	0	0	0	) (	)
Net income (or loss)	0	0	0	0	) (	)

#### **REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT**

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	15,543	0	0	0	15,543	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	15,543	0	0	0	15,543	

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	156,230	156,230	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	79,830	76,399	2
Net Utility Plant	76,400	79,831	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	285,235	285,235	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	187,608	181,048	4
Net Nonutility Property	97,627	104,187	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	97,627	104,187	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	7,040	6,054	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	4,023	4,214	11
Other Accounts Receivable (143)	5,210	5,788	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets DEFERRED DEBITS	16,273	16,056	
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	190,300	200,074	:

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	164,941	164,941	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(91,095)	(34,654)	23
Total Proprietary Capital	73,846	130,287	-
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	66,558	61,558	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	66,558	61,558	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	_ 27
Accounts Payable (232)	526	805	28
Payables to Municipality (233)	5,904	7,216	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)	312	208	33
Total Current and Accrued Liabilities	6,742	8,229	_
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	43,154	0	36
Total Deferred Credits	43,154	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	190,300	200,074	=

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)	
				_
156,230	0	0	0 1	1
with Util. Plant	Jan. 1 in Propert	y Tax Equiva	lent Schedule)	
60,430	0	0	0 2	2
95,800	0	0	0 3	3
			4	4
				5
			6	3
			7	7
			8	3
			9	9
			10	0
156,230	0	0	0	
zation:				
30,925	0	0	0 <b>11</b>	1
48,905	0	0	0 12	2
79,830	0	0	0	
76,400	0	0	0	
	156,230 with Util. Plant 60,430 95,800  156,230 ization: 30,925 48,905 79,830	156,230 0 with Util. Plant Jan. 1 in Propert 60,430 0 95,800 0  156,230 0 ization: 30,925 0  48,905 0  79,830 0	(b) (c) (d)  156,230 0 0  with Util. Plant Jan. 1 in Property Tax Equiva  60,430 0 0  95,800 0 0  156,230 0 0  ization: 30,925 0 0  48,905 0 0  79,830 0 0	(b) (c) (d) (e)  156,230 0 0 0 0  with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)  60,430 0 0 0 0  95,800 0 0 0 0  2  156,230 0 0 0 0  ization: 30,925 0 0 0 0 12  48,905 0 0 0 0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	29,234				29,234	_
Credits During Year						
Accruals:						
Charged depreciation expense (403)	1,432				1,432	_
Depreciation expense on meters						
charged to sewer (see Note 3)	259				259	_
Accruals charged other						
accounts (specify):						
					0	_
Salvage					0	_ 1
Other credits (specify):						1
CORRECTION OF DOCKET 05-US-1	45,425				45,425	_ 1
					0	_ 1
					0	_ 1
					0	_ 1
Total credits	47,116	0	0	0	47,116	_ 1
Debits during year						1
Book cost of plant retired	0				0	_ 1
Cost of removal					0	_ 1
Other debits (specify):						2
Est Reg Liab(253): Docket 05-US-105	45,425				45,425	_ 2
					0	_ 2
					0	_ 2
					0	_ 2
Total debits	45,425	0	0	0	45,425	_ 2
Balance end of year (110.1)	30,925	0	0	0	30,925	_ 2
Composite Depreciation Rate?  If yes, what is the rate?	No					

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	47,165				47,165	_
Credits During Year						2
Accruals:						;
Charged depreciation expense (426)	1,740				1,740	_ 4
Depreciation expense on meters						į
charged to sewer (see Note 3)					0	_ (
Accruals charged other						7
accounts (specify):						8
					0	_ (
Salvage					0	_ 10
Other credits (specify):						11
					0	_ 12
					0	_ 13
					0	_ 14
					0	_ 1
Total credits	1,740	0	0	0	1,740	_ 16
Debits during year						17
Book cost of plant retired	0				0	_ 18
Cost of removal					0	_ 19
Other debits (specify):						20
					0	2
					0	22
					0	_ 23
					0	24
Total debits	0	0	0	0	0	2
Balance end of year (110.1)	48,905	0	0	0	48,905	_ 26
Composite Depreciation Rate?  If yes, what is the rate?	No					27 28

#### **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	285,235			285,235	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	285,235	0	0	285,235	_
Less accum. prov. depr. & amort. (122)	181,048	6,560		187,608	3
Net Nonutility Property	104,187	(6,560)	0	97,627	_

#### ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility		0	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	0	0	_

### UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				<del>_</del> 1
Total			0	
Unamortized premium on debt (251) NONE		_		2
Total			0	

#### **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	164,941	1
Changes during year (explain):		
NONE		2
Balance end of year	164,941	

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#### **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

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#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
NON INTEREST ADVANCE	01/01/1998	12/31/2006	0.00%	66,558	1
Total for Account 223				66,558	-

#### **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
Charged water department expense	4,036	2	
Charged electric department expense		3	
Charged sewer department expense	64	4	
Other (explain): NONE		5	
Total Accruals and other credits	4,100		
Taxes paid during year:			
County, state and local taxes	454	6	
Social Security taxes		7	
PSC Remainder Assessment	18	8	
Other (explain):			
Tax Equivalent forgiven by the General Fund	3,628	9	
Total payments and other debits	4,100		
Balance end of year	0		

#### **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	I Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	•
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	-
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	•
					:

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE Total (A and 422):		_ 1
Total (Acct. 123):	0	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125): NONE		3
Total (Acct. 125):	0	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		_
Water	4,023	5
Electric		_ 6
Sewer (Regulated)		7
Other (specify): NONE		8
Total (Acct. 142):	4,023	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)	5,210	_ 9
Merchandising, jobbing and contract work		_ 10
Other (specify): NONE		11
Total (Acct. 143):	5,210	_
Receivables from Municipality (145): NONE		12
Total (Acct. 145):	0	_
Prepayments (165): NONE		13
Total (Acct. 165):	0	_
Extraordinary Property Losses (182):		_
NONE Total (A cot. 182):	•	_ 14
Total (Acct. 182):	0	-
Other Deferred Debits (183): NONE		15
Total (Acct. 183):	0	_
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#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)		
Payables to Municipality (233):			
DUE TO GENERAL FOR EXPENSES PAID ON BEHALF OF THE UTILITY	5,904	16	
Total (Acct. 233):	5,904	_	
Other Deferred Credits (253):			
Regulatory Liability	43,154	17	
NONE		18	
Total (Acct. 253):	43,154		

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service (100.1)	60,430	0	0	0	60,430	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (110.1)	30,079	0	0	0	30,079	4
Customer Advances for Construction					0	5
Regulatory Liability	21,577	0	0	0	21,577	6
NONE					0	7
Average Net Rate Base	8,774	0	0	0	8,774	
Net Operating Income	(1,498)	0	0	0	(1,498)	8
Net Operating Income						
as a percent of						
Average Net Rate Base	-17.07%	N/A	N/A	N/A	-17.07%	

#### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

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#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.3
Electric	
Gas	
Sewer	0.3

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## REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year					0	1
Add credits during year:						
Establish Regulatory Liability 1/1/04	45,425	0	0	0	45,425	2
Other (specify): NONE					0	3
Deduct charges:						
Miscellaneous Amortization (425)	2,271				2,271	4
Other (specify): NONE					0	5
Balance End of Year	43,154	0	0	0	43,154	

#### FINANCIAL SECTION FOOTNOTES

#### Notes Payable & Miscellaneous Long-Term Debt (Page F-15)

#### **General footnotes**

This advance is at 0.00% and the repayment schedule has not been set as of 12/31/2004. The Village is reviewing the need for a rate increase, and along with that determination will come a plan for repayment.

#### Balance Sheet End-of-Year Account Balances (Page F-18)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

DONE

#### Signature Page (Page ii)

#### **General footnotes**

(Vig & Associates, LLC Letterhead)

To the Board of the Village of Genoa Genoa, Wisconsin 54632

We have compiled the balance sheets of the Village of Genoa Municipal Water and Sewer Utility as of December 31, 2004 and 2003, and the related statements of income and retained earnings for the years then ended, included in the accompanying prescribed form, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have also compiled the supplementary information presented in the prescribed form.

Our compilation was limited to presenting, in the form prescribed by the Public Service Commission of Wisconsin, information that is the representation of management. We have not audited or reviewed the financial statements and supplementary information referred to above and, accordingly, do not express an opinion or any other form of assurance on them.

These financial statements and the supplementary information are presented in accordance with the requirements of the Public Service Commission of Wisconsin, which differ from generally accepted accounting principles. Accordingly, the financial statements and supplementary information are not designed for those who are not informed about such differences.

Vig & Associates, LLC March 31, 2005

#### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	15,313	16,484	1
Total Sales of Water	15,313	16,484	•
Other Operating Revenues			
Forfeited Discounts (470)	0	0	2
Other Water Revenues (474)	230	160	3
Total Other Operating Revenues	230	160	•
Total Operating Revenues	15,543	16,644	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	8,879	10,258	4
General Operating Expenses (680-690)	2,694	3,534	5
Total Operation and Maintenenance Expenses	11,573	13,792	
Other Operating Expenses			
Depreciation Expense (403)	1,432	1,395	6
Amortization Expense (404)		0	7
Taxes (408)	4,036	4,021	8
Total Other Operating Expenses	5,468	5,416	-
Total Operating Expenses	17,041	19,208	•
NET OPERATING INCOME	(1,498)	(2,564)	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				•
Residential	103	4,702	7,785	4
Commercial	15	1,556	1,705	5
Industrial				6
Total Metered Sales to General Customers (461)	118	6,258	9,490	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		5,274	8
Other Sales to Public Authorities (464)	5	2,816	549	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	124	9,074	15,313	ı

#### **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

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#### **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	5,274	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	5,274	_
Forfeited Discounts (470):		-
Customer late payment charges		5
Other (specify): NONE		6
Total Forfeited Discounts (470)	0	_
Other Water Revenues (474):	•	•
Return on net investment in meters charged to sewer department	155	7
Other (specify): OTHER MISCELLANEOUS REVENUES	75	8
Total Other Water Revenues (474)	230	_

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	5,672	5,254
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	1,302	1,316
Chemicals (630)	885	1,339
Supplies and Expenses (640)		0
Repairs of Water Plant (650)	1,020	2,349
Transportation Expenses (660)		0
	8,879	10,258
GENERAL OPERATING EXPENSES		<u> </u>
GENERAL OPERATING EXPENSES Administrative and General Salaries (680)	250	250
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	250 822	250 418
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	250 822 980	250 418 1,630
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	250 822	250 418 1,630 375
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	250 822 980	250 418 1,630 375 0
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	250 822 980 375	250 418 1,630 375 0
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	250 822 980	250 418 1,630 375 0
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	250 822 980 375	250 418 1,630 375 0 0

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		3,628	3,628	
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		64	66	2
Net property tax equivalent		3,564	3,562	
Social Security		454	439	3
PSC Remainder Assessment		18	20	4
Other (specify): NONE			0	5
Total tax expense		4,036	4,021	

## PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Vernon			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.243895			3
County tax rate	mills		7.863760			
Local tax rate	mills		1.048919			
School tax rate	mills		12.538607			6
Voc. school tax rate	mills		2.651179			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		24.346360			10
Less: state credit	mills		1.704914			 11
Net tax rate	mills		22.641446			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		1.048919			14
Combined School Tax Rate	mills		15.189786			 15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.238705			17
Total Tax Rate	mills		24.346360			18
Ratio of Local and School Tax to Tota	I dec.		0.666987			19
Total tax net of state credit	mills		22.641446			20
Net Local and School Tax Rate	mills		15.101550			21
Utility Plant, Jan. 1	\$	156,230	156,230			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	156,230	156,230			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	156,230	156,230			26
Assessment Ratio	dec.		0.820026			27
Assessed Value	\$	128,113	128,113			28
Net Local & School Rate	mills		15.101550			29
Tax Equiv. Computed for Current Yea	r \$	1,935	1,935			30
Tax Equivalent per 1994 PSC Report	\$	3,628				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>6)</b> \$	3,628				34

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	500		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	500	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		- 5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	6,978		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	6,978	0	-
PUMPING PLANT			
Land and Land Rights (320)	277		12
Structures and Improvements (321)	9,891		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	2,426		_ 17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	12,594	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	1,549		23
Total Water Treatment Plant	1,549	0	-

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				-
Organization (301)			<b>500</b> 1	l
Franchises and Consents (302)			0 2	2
Miscellaneous Intangible Plant (303)			0 3	3
Total Intangible Plant	0	0	500	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0 4	4
Structures and Improvements (311)			0 5	5
Collecting and Impounding Reservoirs (312)			0 6	ò
Lake, River and Other Intakes (313)			0 7	7
Wells and Springs (314)			6,978	3
Infiltration Galleries and Tunnels (315)			0 9	)
Supply Mains (316)			0_10	)
Other Water Source Plant (317)			0 11	ı
Total Source of Supply Plant	0	0	6,978	
PUMPING PLANT				
Land and Land Rights (320)			277 12	2
Structures and Improvements (321)			9,891 13	3
Boiler Plant Equipment (322)			0 14	1
Other Power Production Equipment (323)			0 15	5
Steam Pumping Equipment (324)			0 16	ò
Electric Pumping Equipment (325)			2,426 17	7
Diesel Pumping Equipment (326)			0 18	3
Hydraulic Pumping Equipment (327)			0 19	)
Other Pumping Equipment (328)			0 20	)
Total Pumping Plant	0	0	12,594	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0 21	ı
Structures and Improvements (331)			0 22	2
Water Treatment Equipment (332)			1,549 23	3
Total Water Treatment Plant	0	0	1,549	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	277		_ 24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	2,901		_ 26
Transmission and Distribution Mains (343)	7,137		_ 27
Fire Mains (344)	0		_ 28
Services (345)	16,680		_ 29
Meters (346)	10,285		_ 30
Hydrants (348)	739		_ 31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	38,019	0	_
GENERAL PLANT	0		22
Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)			_ 34
Office Furniture and Equipment (372)	0		_ 35 36
Computer Equipment (372.1)	<u>0</u> 		_ 36 37
Transportation Equipment (373) Other General Equipment (379)			_ 3 <i>1</i> _ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	790	0	_ 00
Total utility plant in service directly assignable	60,430	0	<u>-</u>
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	60,430	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			277 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			2,901 26
Transmission and Distribution Mains (343)			7,137 27
Fire Mains (344)			0 28
Services (345)			16,680 29
Meters (346)			10,285 30
Hydrants (348)			739 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	0	38,019
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			790 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	790
Total utility plant in service directly assignable	0	0	60,430
Common Utility Plant Allocated to Water Department			0_40
Total utility plant in service	0	0	60,430

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	0	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	17,524		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	17,524	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		_ 21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				_
Organization (301)			0 '	1
Franchises and Consents (302)			0 2	2
Miscellaneous Intangible Plant (303)			0 3	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0 4	4
Structures and Improvements (311)				5
Collecting and Impounding Reservoirs (312)				6
Lake, River and Other Intakes (313)				7
Wells and Springs (314)				8
Infiltration Galleries and Tunnels (315)				9
Supply Mains (316)			0 10	0
Other Water Source Plant (317)			0 1	-
Total Source of Supply Plant	0	0	0	
DUMPING DI ANT				
PUMPING PLANT Land and Land Rights (320)			0 12	2
Structures and Improvements (321)			0 13	
Boiler Plant Equipment (322)			0 14	
Other Power Production Equipment (323)			0 1	
Steam Pumping Equipment (324)			0 10	
Electric Pumping Equipment (325)			17,524 17	-
Diesel Pumping Equipment (326)			0 18	
Hydraulic Pumping Equipment (327)			0 19	
Other Pumping Equipment (328)			0 20	
Total Pumping Plant	0	0	17,524	
WATER TREATMENT DI ANIT				
WATER TREATMENT PLANT Land and Land Rights (330)			0 2	1
Structures and Improvements (331)			0 2	-
Water Treatment Equipment (332)			0 2	
Total Water Treatment Plant	0	0	0	,

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT	· ·		
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	20,951		26
Transmission and Distribution Mains (343)	51,541		27
Fire Mains (344)	0		28
Services (345)	450		29
Meters (346)	0		30
Hydrants (348)	5,334		31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	78,276	0	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		38
Other Tangible Property (390)	0		39
Total General Plant	0	0	_
Total utility plant in service directly assignable	95,800	0	_ _
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	95,800	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			20,951 26
Transmission and Distribution Mains (343)			51,541 27
Fire Mains (344)			0 28
Services (345)			450 29
Meters (346)			0 30
Hydrants (348)			5,334 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	0	78,276
GENERAL PLANT Land and Land Rights (370)			0 33
Structures and Improvements (371)			<u> </u>
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	0	95,800
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	0	95,800

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	3	ources of water Sup	рріу	
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			551	551
February			566	566
March			625	625
April			827	827
May			912	912
June			842	842
July			1,124	1,124
August			987	987
September			880	880
October			687	687
November			635	635
December			597	597
Total annual pumpage	0	0	9,233	9,233
Less: Water sold				9,074
Volume pumped but not	sold			159
Volume sold as a percen	nt of volume pumped			98%
Volume used for water p	roduction, water quality	and system maintena	nce	
Volume related to equipr	ment/system malfunctior	າ		
Non-utility volume NOT i	ncluded in water sales			
Total volume not sold bu	t accounted for			0
Volume pumped but una	ccounted for			159
Percent of water lost				2%
If more than 25%, indica	te causes:			
If more than 25%, state v	what action has been tal	ken to reduce water lo	oss:	
Maximum gallons pumpe	ed by all methods in any	one day during repor	ting year (000 gal.)	92
Date of maximum: 10/2	26/2004			
Cause of maximum: HYDRANT FLUSHING				
Minimum gallons pumpe	d by all methods in any	one day during report	ting year (000 gal.)	0
Date of minimum: 10/2	25/2004			
Total KWH used for pum	ping for the year			18,340
If water is purchased: Ve	ndor Name:			
Po	int of Delivery:			

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)		Yield Per Day in gallons (e)	Currently In Service? (f)	
SWAN STREET	1	2,301	18	28,000	Yes	1

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes				
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)		
NONE					_		

1

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1		1
Location	VILLAGE		2
Purpose	Р		3
Destination	R		4
Pump Manufacturer	LAYNE NW		5
Year Installed	1969		6
Туре	VERTICAL TURBINE		7
Actual Capacity (gpm)	1		8
Pump Motor or			9
Standby Engine Mfr	US ELECTRIC		10
Year Installed	1969		11
Туре	ELECTRIC		12
Horsepower	15		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1969			6
Primary material (earthen, steel, concrete, other)	OTHER			7 8
Elevation difference in feet (See Headnote 3.)	70			9 10
Total capacity in gallons (actual)	80,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)				12 13 14 15
Points of application (wellhouse, central facilities, booster station, other)				16 17
Filters, type (gravity, pressure, other, none)				18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)				20 21 22
Is a corrosion control chemical used (yes, no)?				23 24
Is water fluoridated (yes, no)?				25

## **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet						
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_	
M	D	2.000	591	0	0	0	591	_ 1	
M	D	6.000	9,607	0	0	0	9,607	2	
M	D	8.000	519	0	0	0	519	_ 3	
Total Within N	<b>Junicipality</b>		10,717	0	0	0	10,717	_	
Total Utility		=	10,717	0	0	0	10,717	_	

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	114	0	0	0	114	
M	1.000	2	0	0	0	2	
Total Utili	ty	116	0	0	0	116	0

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### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

#### **Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	136	0	0	0	136	0	1
1.000	1	0	0	0	1	0	2
1.250	3	0	0	0	3	0	3
2.000	3	0	0	0	3	0	4
3.000	1	0	0	0	1	0	5
4.000	0	0	0	0	0	0	6
Total:	144	0	0	0	144	0	

## Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	103	12	0	2	0	19	136	_
1.000	0	1	0	0	0	0	1	
1.250	0	1	0	1	0	1	3	
2.000	0	1	0	1	0	1	3	
3.000	0	0	0	1	0	0	1	
4.000	0	0	0	0	0	0	0	
Total:	103	15	0	5	0	21	144	_

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	16				16	2
Total Fire Hydrants	16	0	0	0	16	=
Flushing Hydrants						
	3				3	3
<b>Total Flushing Hydrants</b>	3	0	0	0	3	=

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 16

Number of distribution system valves end of year: 30

Number of distribution valves operated during year:

#### WATER OPERATING SECTION FOOTNOTES

## Pumping and Purchased Water Statistics (Page W-12)

#### **General footnotes**

VOLUME OF WATER USED FOR WATER PRODUCTION, WATER QUALITY AND SYSTEM MAINTENANCE WAS NOT AVAILABLE AT THE TIME THIS REPORT WAS FILED.

#### Water Services (Page W-18)

If Utility-Owned Service Not In Use at End of Year is reported as zero, please explain.

INFORMATION TO AVAILABLE AT THE TIME OF SUBMISSION.

## Meters (Page W-19)

If Tested During Year column total is zero, please explain.

NUMBER OF METERS TESTED DURING THE YEAR WAS NOT AVAILABLE AT THE TIME OF THIS SUBMISSION.

Explain program for replacing or testing meters 1" or smaller.

THE UTILITY REPLACES METERS AS NEEDED.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

INFORMATION NOT AVAILABLE AT THIS TIME.

## Hydrants and Distribution System Valves (Page W-20)

#### **General footnotes**

AT THE TIME OF SUBMISSION OF THIS REPORT, WE WERE NOT ABLE TO DETERMINE THE NUMBER OF DISTRIBUTION VALVES OPERATED DURING THE YEAR.